

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – April 2, 2015

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were:
Mr. Ward, Mrs. Knight, Mr. Geiger, Mrs. Taylor and Mr. Parisio.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Mr. Schaad.

2. AGENDA/MINUTES

- 2.1 Approve the Minutes of the Regular Meeting of March 5, 2015. Mr. Ward moved, seconded by Mr. Parisio, to approve the Minutes of the Regular Meeting of March 5, 2015.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Agenda of April 2, 2015. Mrs. Taylor moved, seconded by Mr. Geiger, to approve the Agenda for this evening's meeting.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No reports.

4.2 **Principals**

(MES) Mrs. Brown reported:

- Testing will begin Tuesday after the Spring break and will continue for 4-6 weeks.
- Murdock has received 25 new Chrome books and a cart and they hope to be able to test three classes at a time.
- She sent out a staff survey regarding the adoption of a math textbook and the staff picked “Everyday Math” as the textbook of choice.
- Sixty-four students signed up at Kindergarten Registration and the count to date is now around 75.

(WIS) Mr. Sailsbery reported:

- On April 20th WIS will begin testing – they hope to finish in three weeks.
- They also have a math adoption; they are going with CPM Math at WIS.
- April 30th is Open House and it will begin at 5:30 p.m. Quality hot dogs will be sold along with clubs selling other types of food.
- In May, WIS is inviting all fifth graders and their parents throughout the community to attend their Open House to see what WIS has to offer them.
- Mr. Sailsbery gave a handout to the Board with the Glenn County Science Fair results. He thanked Mrs. Steward, Mrs. Ksander and the parents who helped with this activity.
- On March 14th they had a GAPE workshop. He stated it was great for all levels of users and was very beneficial to all who attended.
- The LCAP student survey was finished today by all students. This information will be used to help update the LCAP.
- WIS will have a new club for the 2015/16 school year – the Carnivore Club. It is for students and staff and its main focus is on building relationships and fellowship. On May 8th they will have a teaser to let students know more about the club.
- Tomorrow, Friday, April 3rd, will be a “Friday Fun Day at WIS”.

(WHS) Ms. McLaughlin reported: She deferred her report for later in the agenda.

(WCHS) Dr. Geivett reported:

- Enrollment is currently at 24 students.
- The WCHS Open House will be on April 15th at 6:00 p.m. They will barbeque hot dogs and he invited the board members to attend.

4.3 Associated Student Body Report - No report

4.4 Director of Business Services – Mrs. Beymer reported:

- The Budget Committee met on Tuesday and discussed accomplishments the District made in the 14/15 school year; the multi-year projections; Second Interim Report; the MAA Program and mandates; and the various projects going on throughout the district.
- The P2 Attendance Report is coming up in the next few weeks – she encouraged everyone to try and get all of our kids to class.
- We will be losing 11% in Title I funding next year.
- GCOE will provide the funding of one of the three Opportunity programs next year.
- The SELPA bill-back increased 11% this year.
- She talked about negotiations for neighboring districts and how much they settled for.
- Next month she will discuss the food service program as we haven't revised costs in many years. Our cost for a paid meal is under the minimum average amount.
- STRS and PERS continue to be a concern.
- They are talking about extending the one-time taxes to fund Prop. 30. In 2020/21, we will still be at the 2007/08 funding level.
- There will be an ROP meeting on April 17th with GCOE for Superintendents and CBOs to further discuss funding and how it will come out for the districts.

4.5 Director of Categorical Programs – Mrs. Perez reported:

- She gave an update on the LCAP. Stakeholder input is needed to update the LCAP. In the process they have been gathering information at School Site Council, DSLT, and community-wide stakeholder meetings. She will be working on finalizing the LCAP after the break.
- Testing begins for MES on April 13th and for WIS/WHS/WCHS on April 20th.

4.6 Superintendent – Dr. Geivett reported:

- He thanked Mrs. Perez for working hard with the staff, students, and community members to get their input for the LCAP. Dr. Geivett also thanked all of the people that attended the various meetings.
- Conterra turned in their keys today and are very close to completing the fiber optics project.
- IES has finished installing 26 out of the 28 new HVAC units at Murdock.
- The MES roofing project will begin on June 8th. Since we are not roofing the entire school, this is not a complete project, so we have to continue putting money aside for projects like this to be completed.
- The asphalt bid for the WIS black top area came in around \$14,000.00. The parking lot is also in need of asphalt and he is waiting on a bid for that area. As he said earlier, we have to put money aside for deferred maintenance since there is no longer state funding for deferred maintenance.
- Mrs. Beymer interjected that she has updated the developer fee study. There will be a public hearing at the May meeting with an action item for the board to consider an increase of our developer fees.

4.7 Board of Education Members

Mr. Ward:

- He commended the efforts of the students with placements at the Science Fair.
- Mr. Ward asked how the bands did at Chico State competition. Mr. Sailsbery said the Cardinal bands got a superior level rating.

Mrs. Knight: No report

Mr. Parisio:

- Spring is off to a busy start – sports, fair, and graduation are just around the corner.
- He encouraged everyone to keep their students on track academically.

Mrs. Taylor:

- She attended the band competition and thought the bands did a spectacular job. The WIS and WHS students were very well behaved and represented WUSD well.
- She attended the first LCAP meeting and is looking forward to seeing the results in the finished plan.
- Sports, FFA, fair, and State Conference preparation make for a busy spring.

Mr. Geiger:

- He encouraged everyone to try and get out and watch some Spring sporting events.

- He also encouraged everyone to attend the fair and take in all that our students do: art work, welding, pictures, and of course, the livestock portion.

5. **CONSENT CALENDAR**

A. GENERAL

1. Accept donation from David DeLuna in the amount \$240.00 to go to Murdock Elementary School.
2. Accept donation from the Glenn County Fish, Game & Recreation Commission in the amount of \$2,000.00 to go to the River Jim's Education Adventure fund.
3. Accept donation from the Willows Alumni Association in the amount of \$700.00 to go towards the 6th Grade Field Trip to Shasta Caverns, scheduled for May 22, 2015.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #15-16-03 through #15-16-05 to attend school in another district for the 2015/16 school year.

C. HUMAN RESOURCES

1. Approve employment of Chelsea Lane as a Cafeteria Helper I (3.9 hrs./day), effective 3/9/2015.
2. Approve employment of Kathleen Morrison as a full-time Custodian, effective 3/18/2015.
3. Approve the following volunteer WHS Spring Sports Coach for the 2014/15 school year:
Tom Cox, Sr. J.V. Softball – Volunteer Coach

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 3/4/15 through 3/25/15.

(CONSENT VOTE)

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

6. **DISCUSSION/ACTION CALENDAR**

A. GENERAL

1. **(Information/Discussion)** Williams Uniform Complaints Quarterly Report. (There were no complaints) This was an information only item – no action was taken.
2. **(Action)** Accept selection committee's recommendations for the 2015 Glenn County Educators' Hall of Fame Award recipients. (Mrs. Knight & Mrs. Taylor) Mrs. Knight announced the committee's recommendation for this year's recipients. They are Sondra Landberg and Rosemary McMartin. Mr. Geiger moved, seconded by Mrs. Taylor, to accept the committee's recommendation of Mrs. Landberg and Mrs. McMartin as the 2015 Glenn County Educators' Hall of Fame Award recipients for WUSD.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

3. **(Information/Discussion)** WHS Boosters Update. Mrs. Brott addressed the Board representing the WHS Boosters. She thanked the community for their generosity and support of the Boosters. She told the Board that the Boosters were able to give approximately \$28,000 through their various fundraisers this year to the high school. Mrs. Brott shared they sponsor all the raffles for the clubs and classes; help purchase the athletic cloth on a rotation basis; purchase awards and patches for sports banquets; purchase academic award certificates; pay monthly fees for students at Body Works at a reduced rate; as well as help with funding in many other areas. Their plans for the future include purchasing padded chairs for the volleyball and basketball players and coaches; replacing signs and banners in the gym; and replacing the outdated equipment with state of the art equipment in the weight room which will benefit all WHS students. The "Painted Ladies" offered to donate the paint. This was an information item at this time – no action was taken.

B. EDUCATIONAL SERVICES

1. **(Discussion/Possible Action)** Approve Proposed WHS Bell Schedule for the 2015/16 school year. Ms. McLaughlin addressed the Board. She gave a background on the reasons why the high school started looking into a new bell schedule. She also gave an example of a lesson plan with the extended time – teachers do not have to be repetitive and can get right into their lesson. The eighty-one minute class vs. the fifty minute class was discussed. She also told the Board about the process they used to choose the model bell schedule for WHS. There is an additional cost to implement the eighth period, but she feels the intervention period is imperative for the success of our students. She shared with the Board about her visit to Williams H.S. They told her their discipline and attendance issues went down and grades went up. Before they had a block schedule, 120 out of the 360 students were off track; now only 11 off track with their new block schedule. Discussion ensued about the time frame for the trial period, the plus period, electives, Butte College classes, and the Athletic Code. Mr. Geiger moved, seconded by Mrs. Knight, to approve the Proposed WHS Bell Schedule for the 2015/16 school year.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve expulsion of Student #2014-15-02 through the spring semester of the 2014/15 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student’s immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing. Mr. Parisio moved, seconded by Mrs. Taylor, to approve the expulsion of Student #2014-15-02 as stated above.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve Resolution #2014-15-12, Elimination of Classified Services. Dr. Geivett stated that reducing the WHS Counseling Office Secretary II position from a 12 month position to an 11 month position was already ratified by the CSEA membership. Mrs. Taylor moved, seconded by Mr. Parisio, to approve Resolution #2014-15-12. Roll call vote was taken.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Action)** Approve Contract with Christy White Associates for Audit Services. Mrs. Beymer said that the district has used this firm over the last five years. GCOE held a meeting and it was decided that it was beneficial for all districts within the county to use the same firm. Everyone was happy with Christy White Associates services and said they are very competitive. Mrs. Knight moved, seconded by Mrs. Taylor, to approve the contract with Christy White Associates for Audit Services.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve 2014/15 Second Interim Budget Report (available at the District Office for preview). Mrs. Beymer stated she was asking the Board to approve a positive Second Interim Report which means we can meet our financial obligations for the current year and the subsequent two years. At budget adoption the ending fund balance was estimated to increase by \$240,000. However, this year the district has completed a lot of repairs, increased staffing and programs, and now the ending fund balance is projected to decrease by \$1.1 million. Reserves have been set aside for Common Core curriculum, emergency repairs, the Murdock Roofing Project, and the HVAC/Boiler replacement project. Something that still impacts our district are the STRS and PERS increases. Mr. Parisio moved, seconded by Mr. Geiger, to approve the 2014/15 Second Interim Budget Report.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

7. ANNOUNCEMENTS

- 7.1 There will be a district-wide break from April 6-10, 2015.
- 7.2 The WHS Spring Concert will be held on Thursday, April 23rd at the WHS Cafeteria at ~~6:30~~ **7:00** p.m.
- 7.3 The WIS Spring Concert will be included with their Open House on April 30th.
- 7.4 The following are the dates and times for Open House at the different school sites:
 - Wednesday, April 15, 2015 at 6:00 p.m. Willows Community High School
 - Thursday, April 30, 2015 at ~~6:00~~ **5:30** p.m. Willows Intermediate School
 - Wednesday, May 20, 2015 at 5:30–6:15 p.m. Willows High School
 - Thursday, May 21, 2015 at 5:30 p.m. Murdock Elementary School
- 7.5 The WHS Scholarship Night will be Wednesday, May 20, 2015, in the WHS Cafeteria at 6:30 p.m.
- 7.6 Lamb Derby festivities will take place from May 4-9, 2015.
- 7.7 The next Regular Board Meeting will be held on May 7, 2015, at 7:00 p.m. at the Willows Civic Center.
- 7.8 The Glenn County Fair is from May 14-17, 2015.
- 7.9 The Educators' Hall of Fame Ceremony is May 16, 2015 at 8:00 a.m. at the Glenn County Fairgrounds in Flaherty Hall.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS - None

At 8:48 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed Session began at 9:00 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential
- 9.2 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (one case)
- 9.3 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

10. RECONVENE TO OPEN SESSION

10.1 Announcement of Action Taken in Closed Session

At 9:33 p.m., the meeting reconvened to Open Session. President Geiger reported out:

- Item 9.1: Update given to the Board.
- Item 9.2: Update given to the Board.
- Item 9.3: Direction given to the Superintendent.

11. ADJOURNMENT

The meeting adjourned at 9:34 p.m.